



# LANCASTER ALLIANCE CHURCH

## **Church Leadership Team Member Role and Responsibilities**

From our governance documents:

### ***Bylaws to Article VI: Governance Authority***

#### ***Section 1. Church Leadership Team***

**1.1 Definition:** The Head of this church is the Lord Jesus Christ. His will and guidance is to be faithfully sought by every leader and member in all matters. The human governance authority of this church is vested in the Church Leadership Team, which is composed of elected elders (voting) and elected church liaisons (non-voting). The Church Leadership Team is the final authority in all spiritual, material, and disciplinary matters of this church. The Church Leadership Team oversees the administration of organizational issues like finances, policies and procedures, legal concerns and property matters.

**1.2 Voting Members:** The Church Leadership Team will include nine voting members, the lead pastor, secretary, treasurer, and six additional elders. Of the six additional elders, two shall be elected each year at the annual meeting of the membership to serve three-year terms. An elder may serve two consecutive full terms on the Church Leadership Team but then must take at least a one-year sabbatical before being elected to another term.

**1.3 Non-Voting Members:** Other than the lead pastor, all pastoral staff, the church administrator and the liaisons shall participate in the Church Leadership Team as non-voting members. At the discretion of the lead pastor, the following would be periodically invited to attend meetings of the Church Leadership Team to advise and consult, and have a voice in discussions but without vote: chairman of the trustees; chairman of the deacons; and other leaders as necessary.

**1.4 Liaisons:** In an effort to achieve broad representation of the congregation, two at-large members shall be elected by the membership to serve as Church Leadership Team liaisons. Such liaisons must be members of this church and qualified according to the scriptural standards

for church leadership. The term of office shall be two years, staggered to elect one annually. They will attend all meetings of the Church Leadership Team, to advise and consult, and have a voice in discussions but without vote. Such liaisons may be male or female. A liaison may serve one term on the Church Leadership Team but must then take at least one year off before being elected to another term.

**1.5 Meetings:** The lead pastor will serve as chairman of the Church Leadership Team, which shall meet monthly. A vice-chairman will be elected annually by the Church Leadership Team. Half of the voting members shall constitute a quorum. There is no provision for absentee ballots.

**1.6 Responsibility:** The Church Leadership Team is responsible for the following:

1. To discern and implement God's present vision for the church, remaining sensitive to the creative leading of the Holy Spirit, and approve the ministry plan for the church.
2. To approve any expenditures not in the annual budget, and recommend the annual budget for the church, through the Finance Committee, for adoption by the membership.
3. To regularly review and evaluate the ministries of the church.
4. To approve and implement policies and procedures not in conflict with these bylaws as are deemed necessary from time to time.
5. To maintain the membership list and to oversee matters of church discipline (through the Membership Committee).
6. To select and evaluate the pastoral and support staff of the church (through the Personnel Committee), or to ask for the resignation of any staff member. If such resignation involves a licensed pastoral staff member, it must be done in cooperation with the district superintendent.
7. To appoint and certify lay delegates to General Council and District Conference and report such appointments to the proper authorities as needed.
8. To represent the church in legal or civil matters, as official officers of the church.
9. To periodically review and update the bylaws, and insure the publication of the Constitution and Bylaws to maintain their availability to everyone.
10. To annually review all policies, procedures, statements, applications, job descriptions, and other such operating documents of the church.

7/15/2017